

**JAWAHARLAL NEHRU MEDICAL COLLEGE ALUMINI ASSOCIATION  
JAWAHARLAL NEHRU MEDICAL COLLEGE, NEHRU NAGAR,  
BELGAUM – 590 010.KARNATAKA STATE (INDIA)**

**RULES AND REGULATIONS**

**1. These rules and regulations of the Society have been framed for the furtherance of the aims and objects of the society by name and style JAWAHARLAL NEHRU MEDICAL COLLEGE ALUMINI ASSOCIATION JAWAHARLAL NEHRU MEDICAL COLLEGE, NEHRU NAGAR, BELGAUM – 590 010.KARNATAKA STATE (INDIA)**

**1) DEFINATIONS:-**

**a) The Society**

means **JAWAHARLAL NEHRU MEDICAL COLLEGE  
ALUMINI ASSOCIATION  
JAWAHARLAL NEHRU MEDICAL COLLEGE,  
NEHRU NAGAR, BELGAUM – 590 010.  
KARNATAKA STATE (INDIA)**

**b) The Rules.**

means the rules and regulations of the Society.

**c) Governing body.**

means **the includes the elected members of the society.**

**d) Office bearers.**

**PRESIDENT, VICE PRESIDENT SECRETARY,  
JOINT- SECRETARY , TREASURER AND REMAINING  
MEMBERS ARE DIRECTORS OF THE SOCIETY.**

**e) Members**

means and person duly admitted as the member of the society.

**3) MEMBERSHIP:-**

A) Any person whether employed and unemployed All medical students ( Undergraduates and Post Graduates) graduated Jawaharlal Nehru Medical College,Belgaum and teaching staff and Professors of Jawaharlal Nehru Medical College, Belgaum are entitled to become members of the Association belongs to ALL CASTE AND COMMUNITY are ready to abide by the rules and regulations of the society and above the age of 18 years and residing within the jurisdiction of the society and interested in the aims and objects of the society.

**B)Membership Fees :**

- 1) All members are required to pay a life membership fee of Rs. 500/-
- 2) The membership fee is subject to revision at the discretion of the Executive

**C)Donar Member :-**

- 1) The Executive Committee shall be empowered to invite Alumni, Alumnae and any other well wisher of the Association to become Donor Members of the Association on payment of Rs. 10,000/- This amount is subject to revision by the Executive Committee from time to time.
- 2) The names of such donor members shall be published in the Annual Bulletin of the Association.
- 3) The names of such members shall be entered in a roll of honour displayed at the Alumni Office.
- 4) Donor members shall receive the regular publications/ bulletins of the Association at free of cost.
- 5) Donor members shall also be permanent invitees to all functions of the Association.
- 6) Donor members who are not Alumni / Alumnae shall not have any voting rights and cannot contest for election to posts in the Executive Committee.

**4.ADMISSION;**The persons interested to become the members of the society shall apply in the prescribed form along with the membership fees and the entrance fees of Rs 10/- to the secretary of the society. The secretary shall place the same before the governing body of the mandal and in case of rejection of the application for the membership of the society the same shall be intimated to the concerned applicant within 30 days from the date of rejection of the application and an appeal shall lie before the General body of the society and whose decision on the matter is the final.

**5) REGISTER OF MEMBERS:**There shall be Register of members of the society which shall be kept in the office of the society wherein the names ,address, age, occupation of every member shall be entered in the Register and signature of all the members on the roll shall be taken in the said register.

**6) TERMINATION AND REMOVAL FROM THE MEMBERSHIP:** (a) By the death of the member. (b) By resignation in the writing by the member.(c) Involved in the offence in the moral turpitudes.(d) Involunt, insance incapacitated or disqualified by the court of law.(e) Acting against the aims and objects of the society.(f) Fails to pay the annual subscription to the society.



7) **VOTE:**Each member of the society shall have one vote only and it shall be casted in person and no proxy shall be allowed.

8) **GENERAL BODY MEETING;**There shall be every year a general body meeting to transact the activities of the society and it shall be held within three months from the date of the closing of the financial year of the mandal. In case of urgent and special matters and the special general body meeting of the society shall be held at any time to transact the activities of the society. But it shall be as per the requisition under section 11 (3) of the K.S.R.Act.1960.

9) **NOTICE:**A notice of the meeting of the general body of the society shall be given to all the members of the society 21 days in advance. And the said notice shall contain the date, place, time and agenda of the meeting of the general body of the society and in Special general body meeting notice shall be given to all the members of the society 21 days in advance.

10) **QUORUM:** $1/3^{\text{rd}}$  of the total members of the society or 20 whichever is less, shall form the quorum for the meeting of the general body. In case of want of the quorum the meeting shall be adjourned to half an hour and then again be held. The members present at the meetings shall be treated as the quorum for the meeting and matters on the agenda shall be discussed and resolved.

**11) FUNCTIONS OF THE GENERAL BODY:**

- a) To adopt the audited statements of the accounts of the society.
- b) To adopt the recommendations of the governing body of the society
- c) To approve the budget of the ensuing year.
- d) To elect the members of the governing body of the society once in five years.
- e) To ensure the properties to the society.]
- f) To frame the policies for smooth functioning of the society.
- g) To hear the appeals on the membership applications.
- h) To do the any other things or the acts pertaining to the society.

12) **GOVERNING BODY:**The governing body of the society shall be the supreme Executive authority of the society. The governing body shall supervise the functioning of the society and the governing body shall consist of 12 members. The elected members amongst themselves shall elect the **ONE PRESIDENT, TWO VICE PRESIDENT, ONE SECRETARY, ONE JOINT SECRETARY, ONE TREASURER and the remaining 6 members** are the Directors of the society. The term of the office of the governing body shall be 5 years. The election shall be held in every 5<sup>th</sup> year General Body Meeting.

13) **MEETING OF THE GOVERNING BODY:** The governing body shall meet at any time but it shall at least once in three months, to transact the activities of the society. In case of the any urgency the matters shall be circulated amongst the members of the governing body and acted upon, and it shall be approved by the next meeting of the governing body of the society.

14) **NOTICE:**A notice of the meeting of the governing body shall be sent to all the concerned members at least 7 days in advance and it shall contain the date, place, time and agenda of the meeting of the society.

15) **QUORUM:** $2/3^{\text{rd}}$  of the total members of the governing body of the society shall form the quorum at the meeting of the governing body. In case of want of quorum the meeting shall be adjourned to half an hour and then held. The members present at the meeting shall be treated as the quorum for the meeting and matters on the agenda shall be discussed and disposed off.

**16) FUNCTIONS OF THE GOVERNING BODY:**

- A) To appoint the staff for the society as and when required by the society and frame the service rules of the employees of the society and fix the remuneration and take the disciplinary action against them.
- b) To scrutinize the application for the membership of the society.
- c) To represent the society or appoint the representatives on behalf of the society
- d) To take work from the employees of the society.
- e) To do any other things or the acts pertaining to the society.

17. The service of the office bearers of the society shall be gracious and they shall not claim any remuneration or share in the income of the society.



18) All the questions in the meetings of the society shall be discussed and disposed of by the majority of the members present and voting. In case of the equality of the votes the president of the meeting shall use his casting vote in addition or to his vote as the members.

19) The outgoing secretary of the society shall handover the charges of the office of the society shall handover to the incoming secretary within 7 days from the date of the election.

20) The proceedings of the meetings of the governing body and the General body of the society shall be entered by the secretary of the society in the separate books kept for the purpose.

21) **AMENDMENTS:** In the case of the amendments to the rules and regulations of the society and the memorandum of the association of the society or the change of the name of the society shall be done accordance with the procedure laid down in the provisions of the K.S.R.ACT.1960.

22). **CO.OPTION:** In case of the vacancy or the vacancies amongst the members of the governing body of the society for whatever reasons sit shall be filled in by the remaining members of the society for un expired period or for the period until the next election. The co-opted members shall have the voting power.

**23) FUNDS AND PROPERTIES:**

A) The society shall hold the immovable or the movable properties by way of sale, purchase, lease, mortgage, hypothecation or exchange or otherwise any sort of the holdings of the properties for the society.

B) The society shall collect the funds by following ways:-

1) By subscript ional contribution, membership fees admission fees donations, from the members or any other interested persons.

2) By grants aids, financial assistance, from the government or any other financial institutions.

3) By loan, financial assistance from the Banks by way of lease, mortgage, hypothecation of the properties of the society.

4) By any other admissible secure of the income to the society.

5) Grants, loans, subsidies and rebate from the state and central government, and the agencies such as Karnataka state Khadi and village industries, board Khadi and village industries commission and state central social welfare advisory board and other statutory bodies, donations fees and contributions, subscriptions from the co.operative registered institutions and public.

6) Deposits from the registered institutions, co.operative societies individual and any other institutions.

7) Reasonable earning out of the various activities of the association societies individuals and any other institutions.

8) To governing body of the society shall receive other funds by the resolution in its meeting for the purpose of the objects.

24) **BANK ACCOUNTS:** The society shall open bank account in the name of the society and the PRESIDENT AND SECRETARY of the society shall operate it.

25) A) **PRESIDENT:** The president is the head of the society and he shall supervise the functioning of the society and called the meetings with the assistance of the secretary of the society, preside over the all meetings of society and in case of the equality of the votes the matters shall be decided by casting vote as the PRESIDENT of the meeting.

B) **VICE-PRESIDENT:** In the absence of the president the vice president shall perform the duties and functions of the President and in regular routine he shall assist the President in discharge the functions towards the SANSTHE.

**C) SECRETARY:-**

a) To hold the custody of the all the documents and records of the society and hold the custody of the properties.

b) To call the meetings of the society with the consultation of the PRESIDENT and attend the meetings and records the proceedings of the meeting.

c) To receive the disburse the money on behalf of the society.

d) To prepared the monthly and annual statements of the accounts of the society.

e) To receive the applications for the membership of the society.

f) To do any other things or the acts correspondence on b half of the society.

**E) JOINT SECRETARY:** In the absence of the secretary the Joint Secretary shall perform the duties and functions of the Secretary and in regular routine he shall assist the President and Secretary in discharge the functions towards the Sangh.

**F) TREASURER:** Treasurer shall maintain the accounts of the society.

**26) FINANCIAL YEAR:** The financial year of the society shall commence from the 1<sup>st</sup> of April and end of the 31<sup>st</sup> day of the March every year.

**27) AUDIT:** Soon after the closure of the financial year the statements of accounts of the society shall be audited by the under section 226 of the Companies Act.

**28) BOOKS OF ACCOUNTS AND REGISTER:** There shall be kept in the office of the society the following of the accounts and the other books: a) Cash book. b) Ledger book. c) Property Register. d) Notice book. e) Proceeding book. f) Receipt book. g) Register of members book. And other books of accounts prescribed by District Registrar of the societies.

**29) FILING OF THE ACCOUNTS:**

The secretary of the society shall on or before 14<sup>th</sup> day of on which the General body meeting scheduled to be held file the audited statements of accounts of the society along with other relevant documents before the District Registrar.

#### **MISCELLANEOUS**

**30) AMALGAMATION:** In case of the amalgamation of the society the procedure laid down in the provisions of the section 21 of the K.S.R Act.1960.

**31) DISSOLUTION:** In case of the dissolution of the society the procedure laid down in the provisions of the section 22 and 23 of the K.S.R. Act.1960 shall be followed. In the event of dissolution of winding up of the Trust/Society, the assets remaining as on the date of dissolution shall under no circumstances be distributed among the Trustees/Members of the Managing Committee/Governing body but the same shall be transferred to another Charitable Trust/ Society whose objects are similar to those of this Trust/Society and which enjoys recognition us 80G of the I.T. ACT, 1961 as amended from time to time.

**32) ISSUE OF THE NOTICE:** The notice of the meetings of the society shall be sent to the concerned members in person or by post under the certificate of posting and a copy of the same shall be pasted on the notice board of the society.

**33) OFFICE HOURS:-** The office hours of the society shall commence from the 9.00 am to 6.00pm subject to change in case of the change of office hours it shall be intimated to the District Registrar of the societies.

**34) INVESTMENT CLAUSE:** The funds of the society shall be invested in the modes specified under the provisions of section 13(1)(d) read with section 11(5) of the Income Tax. Act.1961 of 80 G as amended from time to time.

**35) ACCOUNTS CLAUSE:** There shall be maintained all accounts of the society regularly, the accounts shall be duly audited by a CHARTERED ACCOUNTANT every year the accounts shall be closed by 31<sup>st</sup> March.

**36) AMENDMENT CLAUSE:** No amendments to the society deed/rules and regulations shall be made which may prove to be repugnant to the provisions of section 2(15), 11.12.13 and 80G of the Income Tax. Act.1961 as amended from time to time further NO AMENDMENT shall be carried out without this prior approval of the Commissioner of Income Tax.

**37)** The benefits of the society shall be open to all irrespecting of cast, creed or religion.

**38)** The society formed shall be irrevocable.

**39)** The things or the acts which are not providing herein above the provisions of the K.S.R. Act.1960 shall be followed.

Place: Belgaum

Date: -03-2008